INFORMATION FOR AUTHORS

Scope
The *Acta Cardiologica Sinica* is an official Journal of the Taiwan Society of Cardiology. It is a peer reviewed journal and aims to publish highest quality material, both clinical and scientific, on all aspects of Cardiovascular Medicine. It is published quarterly.

Article Categories
Reviews, Original Articles, Short Reports, Case Reports, Letters to the Editor, Editorial Comments. Please look into each category for specific requirements and manuscript preparation.

Manuscript Preparation: General Guidelines
Articles which have been published or submitted for publication elsewhere will not be published. The Taiwan Society of Cardiology reserves copyright and renewal on all material published. Permission is required from the copyright holder if an author chooses to include in their submission to *Acta Cardiologica Sinica* any tables, illustrations or other images that have been previously published elsewhere. Copy of the letter of permission should be included with the manuscript at the time of submission.


Covering Letter
The main author should write a covering letter requesting the publication of the manuscript and assuring that the other authors have read the manuscript and agree to its submission. The editorial board reserves the right to confirm this in case it needs to.

Title Page
The title page should include a Title, full names and affiliations of all authors, and an address, telephone number, facsimile number and E-mail address for correspondence. Acknowledgment of grant support should be cited. A short Running Title (40 characters or less) should be provided. Where applicable, a Chinese title and Chinese authors’ names should appear in Chinese characters below the English title.

Abstract
Abstract should briefly describe Purpose or Background, Methods, Results and Conclusions, in no more than 250 words. Where applicable, a Chinese translation of the abstract should be also included. Give 3-6 key words for indexing.

Body Text
The text of Original Articles should be divided into Introduction, Materials and Methods, Results and Discussion sections. Other article types may use other formats as described in specific guidelines against each category of manuscript below. Acknowledgments are typed at the end of the text before references.

References
References are cited numerically in the text and in superscript. They should be numbered consecutively in the order in which they appear. References should quote the last name followed by the initials of the author(s). For less than four authors provide all names; for more than four, list the first three authors’ names followed by “et al.”. List specific page numbers for all book references. Refer to Index Medicus for journal titles and abbreviations. Examples are provided below. Authors are responsible for the accuracy of the citation information that they submit.

Journals
Books

Tables
All tables should be cited, by number, in the text. It should be typed double spaced, give a title to each table and describe all abbreviations or any added relevant information as a footnote. Type each table on a separate page.

Figures & Illustrations
Number figures in the order in which they appear in the text. Figure legends should correspond to figure/illustration numbers and appear on a separate sheet of paper. Prepare your figures according to your mode of submission:
e-mail Submission: Figures should be submitted in high-resolution TIF format, or alternatively in GIF, JPEG/JPG, or EPS format. The figures should be placed in separate files, named only with the figure numbers (e.g. "Figure1.tif").
Regular Mail: Photographs and drawings should be unmounted, glossy prints, 5" × 7" in size. Three sets of each illustration must be submitted in a separate envelope. Label the back of each figure with the title of the article and an arrow indicating the top of the figure.

Manuscript Preparation: Specific Guidelines
Review Articles. These are scholarly, comprehensive reviews whose aims are to summarize and critically evaluate research in the field and to identify future implications. Unsolicited reviews may be submitted to the editor-in-chief and will be subject to approval by the editorial board. Instructions for Title page, Abstract, References, Tables and Illustrations/figures remains the same. The text can follow independent pattern as per the authors desire, subject to approval of the editorial board.

Original Articles. Clinical human studies and experimental studies will appear in this category. It should not exceed 6,000 including references and figure legends. It should conform the general pattern of submission i.e., Title page, Abstract, Body Text, References, Tables and Illustrations/figures.

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Case Reports. Case reports should not exceed 2,000 words in total with not more than 6 authors. Abstract should be less than 150 words. In the body text, the Materials and Methods and Results sections should be replaced with a Case Report(s) section which should describe the patient’s history, diagnosis, treatment, outcome, and any other pertinent information. All other sections should follow the general format. Only two figures/illustrations are permitted. The number of references should not exceed 15.

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Regular Mail: Three copies any kind of Manuscripts including figures/illustrations should be submitted to:
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(   ) Supply a Chinese title and Chinese authors’ names in Chinese characters below the English title.

Abstract Page
(   ) Supply abstract (less than 250 words) with description of the Purpose or Background, Methods, Results and Conclusions.
(   ) Supply 3 to 6 key words or phases for subject indexing.

References
(   ) Numbered consecutively in the order in which they are mentioned in the text.
(   ) Journal style
(   ) Abbreviate titles of medical periodicals conforming to those used in Index Medicus.
(   ) Provide inclusive page numbers.
(   ) Cite up to four authors in a reference. If there are more than four authors, cite the first three and insert et al.

Examples:
(   ) Journals
(   ) Books

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(   ) Supply titles for each table.
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(   ) Label the back of each figure with the title of the article and an arrow indicating the top
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